

Bay Haven Charter Academy, Inc.
Board of Directors Meeting Minutes
Thursday, March 5, 2026
NBH Media Center
4:00 p.m.

Attending: Mrs. Joyce Wilson, Mr. Lance Marrano, Mr. Bob Amin, Mrs. Scotti Haney, Mr. Tim Parker, Mrs. Tiffany Ennis, Mr. Brandon Aldridge, Mrs. Jennifer Kittrell

Others attending: Mrs. Brittany Lewis, Mr. Mike Burke

Absent: Mr. Waylon Thompson

- I. Call to Order** – 4:00 p.m.
- II. Pledge of Allegiance** – Mrs. Wilson
- III. Prayer** – Mr. Marrano
- IV. Request by Attorney for Attorney-Client (Executive) Session for Pending Litigation** – previously sent by letter
- V. Approval of Agenda** – Mrs. Haney made a motion to approve the agenda as presented. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
- VI. Approval of Minutes** – 02/05/2025 – Mr. Parker made a motion to approve the minutes as presented. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
- VII. Video Presentation**
- VIII. Student Recognitions**
- IX. Action Items**
 - A. Approval of Concrete Sidewalk Request for BH Campus – Ms. Bohac – Mr. Aldridge made a motion to approve the request as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
 - B. Approval of Scope of Work – Baseball Field – Mr. Brett Weeks – After Mr. Weeks answered questions for the board, Mrs. Haney made a motion to approve the scope of work as presented. Mr. Amin seconded the motion. All in favor, no further discussion, motion carries.
 - C. Approval of Disposition of Surplus Materials – Dr. Crum, Ms. Bohac, Mrs. Lewis – Mr. Aldridge made a motion to approve the disposition of surplus materials. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
 - D. Approval of change to Policy 5121 – Application and Invitation Process (previously advertised) – Mrs. Ennis made a motion to approve the changes to the policies listed in Item D and Item E as presented. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
 - E. Approval of change to Policies 6550, 1440, 3440, 4440 regarding travel (previously advertised) - Mrs. Ennis made a motion to approve the changes to the policies listed in Item D and Item E as presented. Mrs. Haney seconded the motion. All in favor, no further discussion, motion carries.
 - F. Approval of change to Policies 1410, 3410, 4410 regarding compensation (to align with Employee Handbook) – Mrs. Haney made a motion to approve the change to these policies as presented. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.

- G. Approval of Increase of Long-Term Substitute pay to \$188.78 per day – Mrs. Haney made a motion to approve the increase as presented. Mrs. Ennis seconded the motion. All in favor, no further discussion, motion carries.
- H. Approval of Updated Employee Handbook – Mr. Aldridge made a motion to approve the updated Employee Handbook. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.
- I. Approval of job description for Custodian/Maintenance I (hybrid) – Mr. Parker made a motion to approve the job description as presented. Mr. Marrano seconded the motion. All in favor, no further discussion, motion carries.
- J. Approval of updated job descriptions – Dean of Students and Instructional Specialist – Mr. Parker made a motion to approve the updated job descriptions. Mr. Aldridge seconded the motion. All in favor, no further discussion, motion carries.
- K. Approval of 2027-2028 Haven Calendar – Mr. Aldridge made a motion to approve the calendar. Mr. Parker seconded the motion. All in favor, no further discussion, motion carries.

X. Informational Items

- A. CEO Report

XI. Announcements

- A. The next agenda meeting will be Thursday, March 26th at 9:00 a.m. Please get any items for discussion to Mrs. Wilson or Ms. Maddox by that time.
- B. The next Board meeting will be held Thursday, April 9th at 4:00 p.m. at the NBH Media Center.

XII. Public Comments – None.

XIII. Board Comments – Mrs. Wilson, Mr. Marrano and Mrs. Ennis spoke about the Amazing Shake event. They expressed thanks for being asked to be part of it and were looking forward to more. Mr. Marrano also thanked the principals for having an event together and hoped they could find more ways to have events that involved both campuses.

XIV. Attorney-Client (Executive) Session – 4:50 p.m.

XV. Termination of Attorney-Client (Executive) Session and Reopening of Open Meeting – 6:02 p.m.

XVI. Adjournment – 6:04 p.m.